

BRIDLINGTON LEARNING AND SKILLS FORUM

MINUTES OF MEETING HELD ON 20th NOVEMBER 2019 AT 9.30AM AT EAST RIDING COLLEGE BRIDLINGTON

- Present:** Melanie Brown – East Riding College
Sue Skelton – Job Centre Plus
Andrea Nicholls – Aspire Igen
Lucy Wilkins – Aspire Igen
Tim Norman – Bridlington Town Council
Janice Chattaway – CiTB
Adrian Brown – Pure Training Solutions
Angela Mulligan – Activfirst
Jodie Newell – East Riding of Yorkshire Council, Children’s Centre
Dawn Redfern – East Riding of Yorkshire Council, Education, Employment and Skills
Arfon Williams – East Riding of Yorkshire Council, Education, Employment and Skills
Samantha Clegg – East Riding of Yorkshire Council, Local Growth Team
Rob Warner – East Riding of Yorkshire Council, Local Growth Team
Vicky Bolton – East Riding of Yorkshire Council, Local Growth Team
Claire Thomas – CAVCA
- Apologies:** Nicola Parker – East Riding Leisure Bridlington
Sarah Dixon – Headlands School
Sophia White – Christ Church Community Services
Ruth Burling – Refugee Council
Rachel Earnshaw – National Careers Service

1. **Minutes of last meeting/matters arising**

Minutes approved as true record.

2. **Welcome and Forum Update**

Melanie welcomed the group to the meeting and went round the room for introductions

3. **Action Planning for 2020**

This group is a sub-group of the Bridlington Regeneration Partnership which has an action plan for the year. The actions do not fit with what the members of this group are doing, as the main beneficiaries of the CLLD programme are adults therefore the group are going to devise their own actions based on the current projects work to make the actions more workable for the group.

4. **What Do We Know**

Melanie showed the group a PowerPoint presentation about the focus and aim of the groups work which is looking at the client and going back to basics. The group took part in an activity regarding barriers they may have come across when working with participants. Melanie asked the group if they have access to literature regarding issues liked Mental Health / Homelessness / Addiction etc, and knew where to signpost clients to if they came across these problems, and also showed a video regarding Mental Health.

5. **Proposal for January Meeting**

Vicky Bolton proposed a change for January’s meeting and host a joint meeting with Scarborough’s Community Learning Partnership so that both groups can build links, grow their network and learn from each other. The CLLD team will be holding a workshop at the end of

the meeting for potential projects who may be interested in applying for the funding. The meeting will be held in Scarborough on 15th January 2020, and if found useful it could be made an annual event. Melanie asked if anyone would like to add to the agenda or do a presentation at this meeting, please let her know. The Children's Centre was booked for January's meeting but due to the meeting moving to Scarborough, March's meeting can be held at The Children's Centre pending availability. Vicky Bolton also explained to the group if anyone is interested in applying to join the LAG group for CLLD they are more than welcome to put their names forward.

6. Partner Updates

Pure Training Solutions – Adrian Brown

The Commercial Portfolio continues to grow and they have been asked for higher level qualifications to be made available. They have noticed a reduction in registration for their CLLD Passport to Employment programme but have had a lot of interest in their CSCS, Hospitality and Security courses. They have also booked on to attend the Bridlington Jon Fair in February

Children's Centre – Jodie Newell

They have just completed the first term of the Learning Together programme and have recently hosted a coffee morning for past and potential future learners which was very successful. They managed to sign a few participants up for the second term and learners from the first course showed an improved confidence

ActivFirst – Angela Mulligan

Currently planning their Christmas Event and centring it on homelessness. They are still running the craft and film club

Aspire Igen – Andrea Nicholls

CLLD Project is going well and they are receiving referrals from the Job Centre

CITB – Janice Chattaway

CITB host a Construction Hub in Hull but are looking to work with Bridlington residents. The Hull site, which is based at Wawne, aims to get people job ready and there are currently lots of job opportunities in the construction industry. They host an LMI event annually which looks at skills gaps and opportunities in construction, which is also attended by employers, and offer apprenticeships as well as live information regarding the current labour market. They have a budget available to host something similar in Bridlington. At the last event, they found that employers were having difficulty recruiting and retaining staff. Happy to give presentation at the next meeting giving an overview of the types of jobs available in construction

Coast And Vale Community Action – Claire Thomas

Claire arranged and attended the community event in October which promoted and celebrated the volunteering sector and 40 organisations were represented. The footfall was good and they have sent out a survey for feedback and Claire asked any attendees if they would like to give their feedback at the meeting - DWP thought the event was really well attended and there were plenty of interactions during the day. Brid Works had clients who came with them and managed to secure volunteering opportunities.

In 2020, Claire will be continuing to work with her clients during Year 2 of their CLLD project

Brid Works – Arfon Williams and Dawn Redfern

Continuing to offer one to one support with their clients and also noticed a dip in client referrals last month. The 3rd Mental Toughness course has recently finished with a 4th starting

in the new year. Tomorrow they will be hosting a Speed Interview event for their clients, which will be attended by local employers, ERYC and DWP.

Brid Works are continuing employer engagement by seeking employment opportunities for their clients which could potentially develop into employment for them. The programme is flexible so they can tailor it to employer needs. January Term courses will be available next week and can be accessed through ERYC Course Finder

Job Centre Plus – Sue Skelton

DWP are hosting the recruitment day for Reighton Sands on 20th January, and are currently in talks with Primrose Valley regarding their vacancies. Have a good variety of vacancies available at the minute including: Production Operatives, Morrisons Graduate Scheme, Care Assistants and B&Q vacancies. Apprenticeships include: Customer Service, Hairdressing, Admin/Negotiator, CNC Miller & Teaching Assistant

Bridlington Town Council – Cllr Tim Norman

New Offices are underway and moving on nicely. There is a big space upstairs for community use (rented by ERVAS) and the ground floor will be used by the Town Council.

CLLD – Rob Warner

A couple of new projects were approved at the recent Exec Group. In total, the ESF project has signed up 321 new participants but there is still a considerable way to go meeting the Inactive target. Inactive's are an area of concern and Rob is addressing this at the projects regular review meetings. Hull CLLD have offered support and ideas as they have had a good update on inactive sign up. 81 participants have moved on to employment (out of a target of 500) and 5 inactive participants have moved on to employment or job search (target 130). There is still £95k left in the ERDF Revenue fund and a small amount of funding available for ESF, however have had some Expression of Interest's in already. Nationally, our CLLD programme is leading compared to other Programmes. ERYC put a lot of work and resource into the programme before the funds were secured to ensure that CLLD is kept active in people's minds

East Riding College – Melanie Brown

The college is hosting the Bridlington Job Fair on 18th February which last years event was attended by 40+ employers and it is hoped that the same will be replicated. Invites will also be going out to Schools and JCP are sending invites to their clients. ERC are looking to host an employer forum so networking can take place between employers using it as an opportunity to raise awareness of the need of more access to work experience. East Riding College had an open evening which took place on 20th November. On 30th November, the Woodlands Trust Project will be planting trees in partnership with local schools and colleges, which East Riding College will be taking part in but on Friday 29th November. The college took part in the 2 minutes of silence for remembrance day and both Colleges were linked by video

7. Any Other Business

- Vicky Bolton is leaving ERYC and moving over to Scarborough Borough Council to run the CLLD project there. The vacancy to advertise her post went live yesterday, and Rob Warner will be looking after this group/meetings until her post is filled. Melanie thanked Vicky for her work and that CLLD project wouldn't be as successful as it is now if it wasn't for her hard work
- Aspire Igen asked the group if they are able to offer any free accommodation space for Andrea Nicholls to meet her clients as currently she is holding meets in coffee shops and would like something more private

6. **Dates for 2020**

- Wednesday 15th January – Scarborough Venue TBC
- Wednesday 18th March – Children’s Centre (Venue TBC)
- Wednesday 20th May – Venue TBC
- Wednesday 15th July – Venue TBC
- Thursday 24th September (Speed Networking) – Venue TBC
- Wednesday 11th November – Venue TBC